



## Greener and Cleaner Gift Bags Project - Sewing Workshop Teacher roles - Contractor

**JOB TITLE:** Workshop Teacher (Sewing/Crafts)

**CLOSING DATE:** Wednesday 20<sup>th</sup> April

**SALARY:** £250 per event (up to 26 events available, multiple Teachers expected)

**CONTRACT TYPE:** Temporary Contractor

**SECTION:** Project Delivery

**LOCATION:** Working from home and also at the workshop venue (either at the Greener & Cleaner Hub upstairs in The Glades, or at another town centre venue in Bromley Borough).

**RESPONSIBLE FOR:** The delivery of reusable fabric gift bag workshops into our community, reusing fabric and teaching making/sewing skills, with a view to normalising re-use (and repair!)

**HOURS:** 4 hours per event from April to September 2022. Must be able to attend at least 3 of the 26 events.

### **ABOUT THE CHARITY:**

Greener and Cleaner (G&CBB) was started in 2019 as a community interest company to help bring local people together and make a difference in order to help our planet and the future of our loved ones. In 2021 we achieved charity status and have grown to over 6,000 members and over 100 volunteers who give up their time to teach, help and deliver impactful events to the local community.

### **ABOUT THE WORKSHOP TEACHER ROLE:**

Greener and Cleaner (G&C) are looking for a number of Workshop Teachers to help implement and deliver a recently funded workshop project re-using fabrics and teaching sewing skills to deliver re-useable gift bags. The Workshop Teachers will be available to teach at least 3 out of the 26 events. They will understand the need for environmentally friendly alternatives to wrapping paper and design their own patterns for the gift bags which will be shared with the attendees beforehand. The workshops will take place in the Borough

of Bromley from April to September 2022. The temporary contractor will be a sole trader or Limited Company outside IR35, on standard G&C terms (with contract allowing for future re-engagement for similar services if both parties are amenable by addition of an additional Schedule of Work).

**Please note: The contractor will be subject to a reference and enhanced DBS check, in line with Greener and Cleaner's Safer Recruitment policy.**

### **PERSONAL SPEC**

- Experienced and confident sewers and up-cyclers, capable of using machines and comfortable with basic hand sewing.
- Ideally a Bromley resident or Bromley based Business (or otherwise a resident or business based in S.E.London)
- Experienced and/or comfortable with teaching adults (including elderly, disabled, and over 16s);

### **DUTIES AND RESPONSIBILITIES:**

- Outlining the benefits of reducing wrapping paper waste and old fabric and clothing waste, by learning how to sew and make reusable gift bags
- Creating x2 reusable gift bag patterns and sharing in a format that can be printed for use at the workshop and to take home, and also to be shared for homework and marketing materials.
  - one pattern which is easier to cut and hand sew/finish and may involve upcycling (e.g. using pillow case, shirt sleeve, etc);
  - one pattern which requires the sewing machine, with i) a basic beginners pattern; and ii) an add on element to increase complexity for intermediate and expert sewers. Ideally this pattern can be offered in a couple of sizes;
- Creating a homework sheet, to include top tips, fabric suggestions and sizes, and a list of local businesses selling sewing equipment and materials and also local charity shops near the workshop venue;
- Liaising with the Assistants in advance to ensure they have the patterns and are comfortable doing them themselves, sharing any top tips for the patterns;
- Sending the patterns and homework sheet to the volunteers in advance;
- Providing a list of the types and sizes of fabrics, old clothes etc you recommend for the patterns, for attendees, assistants and volunteers in advance.
- Bringing their own sewing machine (and/or overlocker and/or extra machine) if possible;
- Assisting with to set up and pack up for the workshop
- Preparing and/or making in advance a few simple gift bags so those lacking in confidence or who physically can't use a machine can still hand sew or decorate something lovely/useful
- Talking attendees through a short survey at the end of the workshop, to be filled in and returned before leaving.

If you think you might be interested and meet most of our requirements, please send a summary of experience or CV to [gcbbjobs@gmail.com](mailto:gcbbjobs@gmail.com) to express an interest.